Form **4562**

Depreciation and Amortization

➤ See separate instructions.

OMB No. 1545-0172

Department of the Treasury Internal Revenue Service Name(s) as shown on return

► Attach this form to your return.

Identifying number

Business or activity to which this form relates

Part I Depreciation (Use Part recreation, or amusemen		s, certain other vehicles,	computers, and	property us	ed for entertainment,
		To Expense Depreciable	Assets (Section 1	79)	
(a) Description of proper		(b) Date placed in service	(c) Cos		(d) Expense deduction
1	,				
2 Listed property—Enter total from		, ,			
3 Total (add lines 1 and 2, but do no					
4 Enter the amount, if any, by which more than \$200,000	i the cost of all sect	ion 179 property placed in	service during this	tax year is	
5 Subtract line 4 from line 3. If less t	han zero enter zero		r limitations		
O Cubinaci inic 1 Homilinic O. Il 1633 E		Section B.—Depreciation	i iiiiitations.		
				(e) Method	
(a) Class of property	(b) Date placed in service	(c) Basis for depreciation (Business use only—see instructions)	(d) Recovery period	of figuring depreciation	(f) Deduction
6 Modified Accelerated Cost Recov service ONLY during tax year begin	ery System (MACF nning in 1988	RS) (see instructions): For	assets placed in		
a 3-year property					
b 5-year property					
c 7-year property					
d 10-year property					
e 15-year property					
f 20-year property					
g Residential rental property					
h Nonresidential real property					
7 Alternative Depreciation System (ADS)					
8 Listed property—Enter total from 9 MACRS deduction for assets place					
		—ACRS and/or Other Dep	reciation		
10 Property subject to section 168(f)		tructions)			
11 ACRS and/or other depreciation (s	see instructions)	<u> </u>	<u> </u>		
		Section D.—Summary			
12 Total (add deductions on lines 5 th ships and S corporations—Do NO	T include any amou	nts entered on line 5.)		n (Partner-	
13 For assets above placed in service diattributable to section 263A costs. (
Part II Amortization			,	(a) A	
(a) Description of property	(b) Date acquired	(c) Cost or other basis	(d) Code section	(e) Amortiza- tion period or percentage	(f) Amortization for this year
1 Amortization for property placed in s					
2 Amortization for property placed in	corvice prior to 10	00		<u> </u>	
2 Amortization for property placed in3 Total. Enter here and on Other Dec			<u> </u>	• • • •	
C Total. Litter here and on Other Det	auctions of Other Ex	vhenses inte of Your Lefatu	<u> </u>	· · · · ·	

Part	Ш

Automobiles, Certain Other Vehicles, Computers, and Property Used for Entertainment, Recreation, or Amusement (Listed Property).

If you are using the standard mileage rate or deducting vehicle lease expense, complete columns (a) through (d) of Section A, all of Section B, and Section C if applicable.

Section A.—Depreciation (If automobiles and other listed property placed in service after June 18, 1984, are used 50% or less in a trade or business, the section 179 deduction is not allowed and depreciation must be taken using the straight line method over 5 years. For other limitations, see instructions.)

		takena	sing the straight in	e inicinoa over o years	s. I of other min	tations, see mistrae	110113.)		
Do you have evidenc	e to support the	business use	claimed?	Yes No If "Yes	," is the eviden	ce written? 🔲 \Upsilon	es 🗌 No		
(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business use percentage (%)	(d) Cost or other basis (see instructions for leased property)	(e) Basis for depreciation (Business use only—see instructions)	(f) Depreciation method and recovery period	(g) Depreciation deduction	(h) Section 179 expense		
Total (Enter here and									
Total (Enter here and									
			Use of Vehicles						

Complete this section as follows, if you deduct expenses for vehicles:

- Always complete this section for vehicles used by a sole proprietor, partner, or other more than 5% owner or related person.
- If you provided vehicles to employees, first answer the questions in Section C to see if you meet an exception to completing this section for those items.

	Vehicle 1		Vehicle 2		Vehicle 3		Vehicle 4		Vehicle 5		Vehicle 6	
1 Total miles driven during the year												
2 Total business miles driven during the year												
3 Total commuting miles driven during the year												
4 Total other personal (noncommuting) miles driven												
	Yes	No										
5 Was the vehicle available for personal use during off-duty hours?												
6 Was the vehicle used primarily by a more than 5% owner or related person?												
7 Is another vehicle available for personal use?												

Section C.—Questions for Employers Who Provide Vehicles for Use by Employees.

(Answer these questions to determine if you meet an exception to completing Section B. Note: Section B must always be completed for vehicles used by sole proprietors, partners, or other more than 5% owners or related persons.)

		Yes	No
8	Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
9	Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? (See instructions for vehicles used by corporate officers, directors, or 1% or more owners.)		
10	Do you treat all use of vehicles by employees as personal use?		
11	Do you provide more than five vehicles to your employees and retain the information received from your employees concerning the use of the vehicles?		
12	Do you meet the requirements concerning qualified automobile demonstration use (see instructions)? Note: If your answer to 8, 9, 10, 11, or 12 is "Yes," you need not complete Section B for the covered vehicles.		